



CPOA
National Board of Directors
Meeting Minutes

held at
Springfield, Virginia

2-3 April 2011

CPOA National Board of Directors

Meeting Minutes

Saturday, 2 April 2011

Call To Order - The National Board of Directors was called to order at 0800, 2 April 2011, at Springfield, Virginia, by National President BMCM Tim Trimble (Ret).

Pledge of Allegiance and Moment of Silence.

Roll Call of Board of Directors - In attendance were:

President BMCM Tim Trimble (Ret)
Vice President ISCM Mark Pearson
Secretary YNC Kim Lorigan (Ret)
Treasurer SKCM Myles Shaw (Ret)
Region One Advisor MKCM David Isherwood (Ret)
Region Two Advisor BMCM Bruce Bradley (Ret)
Region Three Advisor BMCS Jack Crowley (Ret)

Also in attendance:

CGEA President MKC April Storle
CGEA Vice President YN2 Amberlei Folson
CGEA Secretary YNC Lee Wrench
CGEA Treasurer SK1 Philip Stone
CPOA Membership Chair PAC Sarah Foster

REPORTS

President – No report

Vice President – No report

Secretary – No report

Treasurer – No report

Region One Advisor – No report

Region Two Advisor – No report

Region Three Advisor – Region Three Report dated 24 March 2011 (Encl 1)

CPOA Membership Chair – Presented draft Membership Report.

1. Discussed membership issues.

RECESSED at 0832

RECONVENED at 0849

Continued discussion of Membership issues.

RECESSED at 0906

RECONVENED at 0911

Continued discussion of Membership issues.

RECESSED at 0939

RECONVENED at 0951

Continued discussion of Membership issues.

RECESSED at 1033

RECONVENED at 1059

Continued discussion of Membership issues.

RECESSED at 1144

RECONVENED at 1331

OLD BUSINESS

1. **MOTION** by Treasurer, seconded by Region Two Advisor, to approve the BOD Meeting minutes dated 15-20 August 2010. **{CARRIED}** (Encl 2)

CORRESPONDENCE

1. Discussed correspondence received from Sterling Edge Impressions (Navy CPO Steve Johnson) regarding fabrication and sale of Chief's Plaques. Forwarded to Special Projects Officer for disposition. (Encl 3)

2. Discussed correspondence received from Coast Tee's (Angela Meyer) regarding fabrication and sale of t-shirts. Forwarded to Special Projects Officer for disposition. (Encl 4)

NEW BUSINESS

1. Vice President provided YNCM Forrest Croom's Personal Resolution dated 30 May 2010, properly formatted and received timely, to be published in *The Chief*, and presented for consideration at the 2011 Annual CPOA Convention. (Encl 5)

2. Vice President provided Houston Chapter's Resolutions 1 and 2 dated 13 March 2010, properly formatted and received timely, to be published in *The Chief*, and presented for consideration at the 2011 Annual CPOA Convention. (Encl(s) 6 & 7)

3. Discussed CPOA Operations Manual.

MOTION by Region Two Advisor, seconded by Treasurer, to insert a new sub-paragraph (c) in the Operations Manual, Section VI, paragraph 1, *Dues*, to read, “Any member resigning from the Association shall not be entitled to a refund of dues.”

Call the Question by Region Two Advisor, seconded by Secretary, to stop debate.
{CARRIED}

MOTION by Region Two Advisor, seconded by Treasurer, to insert a new sub-paragraph (c) in the Operations Manual, Section VI, paragraph 1, *Dues*, to read, “Any member resigning from the Association shall not be entitled to a refund of dues.” **{CARRIED}**

4. Discussed CPOA BOD Resolutions 1-6.

RECESSED at 1444

RECONVENED at 1458

Continued discussion of CPOA BOD Resolutions 1-6.

5. National Board of Directors Resolution #1, dated 2 April 2011, was proposed, read, debated, and adopted by majority vote. (Encl. 8)

6. National Board of Directors Resolution #2, dated 2 April 2011, was proposed, read, debated, and adopted by majority vote. (Encl. 9)

7. National Board of Directors Resolution #3, dated 2 April 2011, was proposed, read, debated, and adopted by unanimous vote. (Encl. 10)

8. National Board of Directors Resolution #4, dated 2 April 2011, was proposed, read, debated, and adopted by majority vote. (Encl. 11)

9. National Board of Directors Resolution #5, dated 2 April 2011, was proposed, read, debated, and adopted by majority vote. (Encl. 12)

10. National Board of Directors Resolution #6, dated 2 April 2011, was proposed, read, debated, and adopted by majority vote. (Encl. 13)

MOTION by Region Two Advisor, seconded by Region Three Advisor, to add a new paragraph 2 to Section IX, *Coast Guard Enlisted Association (CGEA)*, of the Operations Manual, to read “The CGEA shall prepare a Procedures Manual for their organization and must have it approved by the CPOA Board of Directors. Changes to this manual shall be approved by the CPOA Board of Directors.” **{CARRIED}**

MOTION by Region Two Advisor, seconded by Treasurer, to add a new paragraph 1 to Section VIII, *Awards*, of the Operations Manual to read, “The Association may make recognition in the form of Trophies, Plaques, Certificates, and Honorary Memberships.”, and that the existing paragraphs be renumbered accordingly. **{CARRIED}**

RECESSED at 1555

RECONVENED at 1606

11. Discussed recently published CPOA Directory and contractual guidance for future directories.

12. Discussed logistics of 2011 CPOA Annual Convention.

13. Discussed issues regarding the 2012 CPOA Annual Convention.

MOTION by Vice President, seconded by Region Two Advisor, to change the length of the Annual CPOA Convention in 2012 from five days to three days.

RECESSED at 1635

RECONVENED at 1606

Call the Question by Region Three Advisor, seconded by Vice President, to stop debate. **{CARRIED}**

MOTION by Vice President, seconded by Region Two Advisor, to change the length of the Annual CPOA Convention in 2012 from five days to three days. **{CARRIED}**

RECESSED at 1652

RECONVENED at 1701

14. Discussed status of Cape Cod, Sitka and Eastern Great Lakes Chapters.

RECESSED at 1739

Sunday, 3 April 2011

RECONVENED at 0805

Roll Call of Board of Directors - In attendance were:

President BMCM Tim Trimble (Ret)
Vice President ISCM Mark Pearson
Secretary YNC Kim Lorigan (Ret)
Treasurer SKCM Myles Shaw (Ret)
Region One Advisor MKCM David Isherwood (Ret)
Region Two Advisor BMCM Bruce Bradley (Ret)
Region Three Advisor BMCS Jack Crowley (Ret)

Also in attendance:

CGEA President MKC April Storle
CGEA Secretary YNC Lee Wrench
CGEA Treasurer SK1 Philip Stone

15. National Board of Directors Resolution #7, dated 3 April 2011, was proposed, read, debated, and adopted by unanimous vote. (Encl. 14)

16. New Charter to stand up Marianas Guam Chapter approved.

17. Discussed 25-Year Pin issues.

18. Discussed changes to the Silver Lifetime membership

MOTION by Secretary, seconded by Treasurer, to increase the Silver Lifetime Membership tiers by \$50 each on 1 January 2012, and on 1 January 2014, change the tier age groups to “Under 40”, “40 to under 55”, and “55 and older”, and increase each age tier by \$50.

Call the Question by Region One Advisor, seconded by Secretary, to stop debate.
{CARRIED}

MOTION by Secretary, seconded by Treasurer, to increase the Silver Lifetime Membership tiers by \$50 each on 1 January 2012, and on 1 January 2014, change the tier age groups to “Under 40”, “40 to under 55”, and “55 and older”, and increase each age tier by \$50. **{CARRIED}**

RECESSED at 0930

RECONVENED at 0941

MOTION by Secretary, seconded by Vice President, to change the Operations Manual, Section VI, paragraph 1.b. to read, “A Silver Lifetime Membership shall be \$500.00 for members under the age of 36; \$450.00 for members ages 36 to under 50; and \$400.00 for members 50 and older, effective 1 January 2012. On 1 January 2014, a Silver Lifetime Membership shall be \$550.00 for members under the age of 40; \$500.00 for members ages 40 to under 55; and \$450.00 for members 55 and older. Payment may be made in either a one-time payment or in consecutive monthly installments not to exceed 12 months.”

{CARRIED}

RECESSED at 0953

RECONVENED at 1003

19. Discussed sanctions against Members not in good standing.

MOTION by Region Two Advisor, seconded by Treasurer, that effective 1 July 2011, Members not in good standing are not eligible to:

- 1) Vote in any Association matters;
- 2) Hold any elected office in the Association;
- 3) Be presented with any awards by the Association;
- 4) Submit family members or self for CCCAF Scholarship;
- 5) Access the Emergency Relief Fund.

Call the Question by Region Two Advisor, seconded by Region Three Advisor, to stop debate. **{CARRIED}**

MOTION by Region Two Advisor, seconded by Treasurer, that effective 1 July 2011, Members not in good standing are not eligible to:

- 1) Vote in any Association matters;
- 2) Hold any elected office in the Association;
- 3) Be presented with any awards by the Association;
- 4) Submit family members or self for CCCAF Scholarship;
- 5) Access the Emergency Relief Fund. **{CARRIED}**

RECESSED at 1024

RECONVENED at 1042

20. Discussed final version of CPOA Membership Chairman’s Program Guidance for Chapter Membership Chairs. (Encl 15)

21. Discussed CPOA Website and new Webmaster issues.

MOTION by Vice President, seconded by Region Three Advisor, to add a line item to the 2012 CPOA Budget, not to exceed \$10,000, to fund the design and management of the CPOA Website by a commercial vendor.

RECESSED at 1115

RECONVENED at 1129

MOTION by Vice President, seconded by Region Three Advisor, to add a line item to the 2012 CPOA Budget, not to exceed \$10,000, to fund the design and management of the CPOA Website by a commercial vendor. **{CARRIED}**

22. Discussed *The Chief* Magazine and established *The Chief* Magazine Ad Hoc Committee.

RECESSED at 1148

RECONVENED at 1202

23. Treasurer presented the 2012 Request for Funding letter. (Encl 16)

24. Discussed changes to CGEA's Procedures Manual.

MOTION by Region Two Advisor, seconded by Region One Advisor, to approve the changes to the CGEA Procedures Manual, as written. **{CARRIED}**

RECESSED at 1220

RECONVENED at 1248

25. Discussed funding for the CCCAF.

26. Discussed Position Descriptions for National Office Staff.

RECESSED at 1344 (BOD Member Bradley excused / departed)

RECONVENED at 1445

27. The BOD welcomed MCPO-CG Mike Leavitt, Mrs. Leavitt, and MCPO Bobbie Sisto. Discussion regarding current Coast Guard issues, and the importance of a strong continued partnership between the Coast Guard and the CPOA.

RECESSED at 1610

RECONVENED at 1615

GOOD OF THE ORDER

1. The BOD donated \$310 to CCCAF
2. The BOD agreed to sponsor the Spaghetti Dinner for CPO Academy Class 182

3. President – Appreciated MCPO Leavitt’s time, great meeting, very pleased with how the meeting went.

Secretary – Good meeting, with a lot accomplished.

Region One Advisor – Very successful meeting.

Region Three Advisor – Good meeting.

MOTION by Region One Advisor, seconded by Secretary to adjourn. **{CARRIED}**

Meeting adjourned at 1625.

Respectfully Submitted,

Kim Lorigan
National Secretary

- Enclosure:
- (1) Region Three Report
 - (2) BOD Meeting Minutes dated 15-20 August 2010
 - (3) Sterling Edge Impressions correspondence dated 26 January 2011
 - (4) Coast Tee’s undated correspondence
 - (5) YNCM Forrest Croom’s Personal Resolution dated 30 May 2010
 - (6) Houston Chapter Resolution No. 1 dated 13 March 2010
 - (7) Houston Chapter Resolution No. 2 dated 13 March 2010
 - (8) National Board of Directors Resolution #1 dated 2 April 2011
 - (9) National Board of Directors Resolution #2 dated 2 April 2011
 - (10) National Board of Directors Resolution #3 dated 2 April 2011
 - (11) National Board of Directors Resolution #4 dated 2 April 2011
 - (12) National Board of Directors Resolution #5 dated 2 April 2011
 - (13) National Board of Directors Resolution #6 dated 2 April 2011
 - (14) National Board of Directors Resolution #7 dated 3 April 2011
 - (15) CPOA Membership Chairman’s Program Guidance
 - (16) Treasurer’s 2012 Request for Funding letter