



**United States Coast Guard
CHIEF PETTY OFFICERS ASSOCIATION**

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26 February 2021

CALL TO CONVENTION

Subj: 2021 CPOA / CGEA National Convention

1. As required by our Association's By Laws, this letter serves as official notification that our Association's Annual National Convention will be held from 2-5 August 2021 at the Shoreline Inn & Conference Center, Muskegon, MI.
2. All members in good standing have the right to speak on the Convention floor and vote on issues brought before the Assembly. The USCG CPOA Operations Manual states that a quorum at an Annual Convention consists of a majority of those members in good standing in attendance.
3. Motions to Amend the CPOA Operations Manual must be received at the National Office by not later than 9 April 2021. Motions to Amend may be transmitted via fax to (703) 941-0397 or e-mailed to ExecutiveDirector@uscgcpoa.org. Motions to Amend received after that date will not be considered at the 2021 Convention.
4. Members wishing to dedicate this Convention to an individual, group, etc., shall petition the National President for approval. Once approved, the National Office will be directed to notify everyone concerned and prepare presentation certificates.
5. The tentative schedule for this year's Convention will be made available by 15 May 2021 on the CPOA website at www.uscgcpoa.org, and will be published in the July 2021 edition of "The Chief".
6. Robert's Rules for Dummies by C. Alan Jennings, PRP, published by the Wiley Publishing Co., shall be the Parliamentary authority.
7. This notification will appear in the April 2021 edition of the "The Chief". Motions to Amend the CPOA Operations Manual and the proposed 2021 Association Budget will appear in the July 2021 edition of "The Chief".

Yours in Service,

BMCS Jon Ostrowski (Ret.)
CPOA National President